

FAMILY Repository FAQ

1. What is FAMILY Repository?

FAMILY Repository is an online digital archive for storing a variety of electronic information related to **FAMILY** matters in Malaysia. The archive was developed by the Ministry of Women, Family and Community Development (MWFCD), Malaysia through the National Population and Family Development Board (NPFDB), Malaysia.

2. Why did NPFDB develop the FAMILY Repository?

To provide a one stop information hub regarding families and population for sharing and dissemination of the information at national level.

3. Who are the users of the FAMILY Repository?

Students, researchers, communities, policy makers and others who are interested in family and population matters.

4. What types of materials can be submitted to the FAMILY Repository?

- An article from a journal or magazine
- A chapter or section from a book
- A book or conference volume
- A paper, lecture or presentation given at a conference, workshop or other events
- A research report
- A thesis or dissertation
- Video (interview and promotional event)
- Act/Policy- related to family matters
- Newsletters – can be information sheets, aiming to inform or alert others.

Papers may include:

- i. Unpublished pre-prints (not peer-reviewed)
- ii. Final peer-reviewed drafts (post-prints)

- iii. Published versions (publisher-created files)

Principle Language : **Bahasa Malaysia or English**

Note: All publications/documents submitted must be related to family matters only.

5. Who can add publications/documents to the archive?

Items must be submitted by appointed depositors from the National Population and Family Development Board (NPFDB), agencies, institutions of higher learning and NGOs which are members of the FAMILY Repository.

Please ensure that you have the right to add a copy of your publications/documents to the archive.

6. How do I create a login?

Anyone can download, save, print and explore the FAMILY Repository without a login. It is completely free of charge.

7. What are the benefits of contributing to the FAMILY Repository?

- i. Increase the citation impact for a particular research information;
- ii. Promote collaborative programmes at the national and international levels;
- iii. Enable easy search and retrieval of articles.

8. Who can become a member?

FAMILY Repository is open only for National Population and Family Development Board (NPFDB), agencies, institutions of higher learning and NGOs which deal with matters related to family and population.

9. Can an appointed depositor remove or withdraw materials from the FAMILY Repository?

Items may be removed at the request of the author/copyright holder, but this is discouraged. Acceptable reasons for withdrawal include: journal

publishers' requirements, proven copyright violations, plagiarism or other legal requirements. If necessary, an updated version may be deposited. If you need to request for something to be removed or updated, please email: familyrepository@lppkn.gov.my

10. How do I find a specific article or document in the FAMILY Repository?

You can [Explore](#) the FAMILY Repository by using the [Search](#) function or by [Browsing](#). Searching is useful if you have a clear idea of what information you want to find. Browsing is a good way to find available documents when you don't have a specific idea of what information you want.

11. What is the difference between an institutional repository and a subject matter repository?

Open access repositories may be institution-based (e.g., universities or laboratories) enhancing the visibility and impact of the institution and its faculty whereas, subject-based collections like the FAMILY Repository is an online digital repository comprising Family and Population matters.